

CORONATION MONTESSORI PRESCHOOL
422 BALLOU PLACE
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BEHAVIOUR GUIDANCE POLICIES AND PROCEDURES

Children need knowledgeable, skilled and sensitive guidance in order to enable them to feel in control of their own behaviour. Control of their own behaviour is intrinsic and is a lifelong learning process which empowers children to confidently make positive decisions affecting themselves and others. Our guidance strategies will effectively allow children to build on their self-esteem. Positive modelling in our guidance techniques and our own self-discipline in a genuine professional manner will give children the opportunity to also learn through direct observation. We need to always be aware of the amount of self-discipline a child may or may not have attained in incidents relating to safety.

OUR GUIDANCE POLICIES ARE IN PLACE TO ENSURE THE SAFETY OF ALL THE CHILDREN. WE WILL:

- * Re-direct
- * Ignore negative behaviour whenever possible
- * Reward positive behaviour verbally
- * In issues relating to safety, we will sit with the child by themselves until they are calm. We will always talk with the child and help them problem solve.
- * I will always talk with the children or child to discuss behaviour that is appropriate. During your child's time at Coronation Montessori any form of discipline, which could harm a child physically or emotionally is unacceptable. Physical restraint and or time out is not ever used. If your child is unable to regain control, you will be called and asked to come to the preschool, either to help your child regain control or to take your child home with you. No child will be left out of an activity or asked to refrain from participating in any of the activities at any time. The behaviour guidance policy and procedure will be posted on the parent bulletin board above the sign in desk as well as emailed to all enrolled parents. I will ask for parent input on my policies and procedures in person ongoing and through annual surveys and will adjust accordingly keeping in mind children's rights and ministry guidelines.

- * If a child is having great difficulty managing their behaviour or having a difficult time adjusting to school, I will communicate with the parent on a regular basis in order to help the child and the parent become comfortable with the routines of the school and together we will reach a solution that works for everyone. I will explain to a parent that:
- * If after 1 month, your child is still having difficulties I will talk with you about making another plan for your child. This plan may be implemented at the pre-school and/or I may ask that you be available to pick up your child from the pre-school and take them home. I may recommend that you try another pre-school for your child if Coronation Montessori Preschool isn't a good fit for your child. I will also give this information to you in a written notice. I will try to give you 1 month's notice if my recommendation is for your child to attend another pre-school, however if I am unable to give you 1 month's notice, due to the severity of the safety concerns for your child or for the safety of the other children attending the pre-school, you may be asked to find another school for the following day. If this does happen, you will not be reimbursed for the remaining days in the current month that your child was not able to attend due to their negative behaviour.
- * If a parent chooses to withdraw their child for any reason, I ask that you put this in writing and give 1 month notice at the end of the previous month. Parents are responsible for their child's tuition fees after January 1st if you withdraw during this time.